



**SIGN REGULATIONS WITHIN  
FOXFIRE COMMUNITY ASSOCIATION OF COLLIER COUNTY, INC.  
1030 Kings Way Naples Florida 34104  
(239) 643-3139 | Fax (239) 643-6282**

**SIGNAGE CONCERNING REAL ESTATE**

1. No sign shall exceed a total of 432 sq. in. (18" x 24").
2. Signs may be displayed during the hours of 8:00 a.m. to 6:00 p.m. on Saturday and Sunday only.
3. Signs may only be displayed while the residence is "open for inspection to the public" and either the owner or licensed realtor is present.
4. Signs must PROMINENTLY display the words:
  - a.) OPEN HOUSE or OPEN FOR INSPECTION
  - b.) This sign is for placement on the property for sale and no other location.
5. One directional open house arrow sign may be placed at road intersections. However, such directional signs must ONLY read "OPEN HOUSE" with a directional arrow (→ or ←). These directional signs may not contain any other information.
6. Signs are NOT permitted in windows or to be shown from the inside of a residence.
7. Signs ARE NOT permitted on the golf course side of any residence.

**ALL OTHER SIGNAGE**

No type of sign (other than real estate signs described above and security signs) is permitted in Foxfire. Sales of anything other than real estate may be held inside the home or garage but NO site signs will be permitted.



**FOXFIRE COMMUNITY ASSOCIATION OF COLLIER COUNTY, INC.**  
**1030 Kings Way Naples Florida 34104**  
**(239) 643-3139 | Fax (239) 643-6282**

FACT SHEET

October 1, 2024

**IMPORTANT – The information contained in this sheet is intended for informational purposes only and is provided by the master association as a courtesy. It is not to be relied upon as being complete. No representation is made by the association or its management for its accuracy or omissions. In all cases, the actual documents of the association should be referred to for reliable information.**

Membership is mandatory with the purchase of a home in Foxfire. You cannot opt out of paying the master association maintenance fees if you do not golf or use the club in any way.

No certificate of approval is required for Foxfire Community Association.

Maintenance fees are currently **\$1,470.00 quarterly (\$5,880.00 per year)**.

Capital Repair and Replacement Fund is **\$310.00 quarterly (\$1,240.00 per year)**.

Capital improvement Fund is **\$200.00 quarterly (\$800.00 per year)**.

**\*Quarterly Fee Total ~ \$1,980.00**

A Transfer Fee of **\$12,500.00** is due from a new buyer at closing. The Transfer Fee is **\$1,500.00** if the buyer is a current owner in Foxfire.

There is no other application process or application fee necessary for Foxfire Community Association (the Master Association).

All homes in Foxfire, with the exception of single-family homes, have a second (condo or neighborhood) association and will require another maintenance fee and possibly an approval process for new owners and/or tenants.

All single-family homeowners are subject to a monthly cable charge. For all other homeowners, this fee is included in their condominium or other association maintenance fee.

Owners may rent their units (subject to restrictions of their local association) and transfer their privileges to the tenant. **Rentals shall be for not less than 30 days.**

Foxfire has 27 holes of golf and a 20,000 sq. ft. clubhouse. There is no minimum spending requirement in the restaurant. We also have a large swimming pool, 3 Har-Tru tennis courts, 3 bocce ball courts and a 7,000 sq. ft. health and wellness center available for use by the members.

Foxfire is a gated community with gate monitoring by an outside contractor.

**FOX FIRE COMMUNITY ASSOCIATION OF COLLIER COUNTY, INC.**  
**PROPOSED MASTER BUDGET**  
**OCTOBER 1, 2024 - SEPTEMBER 30, 2025**  
**COMPARED TO THE APPROVED MASTER BUDGET FOR THE PRIOR YEAR 2023/2024**

	<b>Proposed</b>	<b>Approved</b>
	<b>2024/2025</b>	<b>2023/2024</b>
<b>REVENUE:</b>		
ADMINISTRATION		
DUES/MAINTENANCE FEES (does not include reserve contributions)	5,474,280	5,139,120
OTHER	694,112	621,356
WELLNESS CLASSES	18,720	-
PRO SHOP		
SALE OF MERCHANDISE	300,000	250,000
COST OF SALES	234,000	190,000
GOLF FEES	1,999,210	1,770,046
RESTAURANT		
SALES OF FOOD & BEVERAGE	1,829,769	1,579,692
COST OF SALES	788,769	897,440
<b>NET REVENUE</b>	<b>9,293,323</b>	<b>8,487,962</b>
<b>OPERATING EXPENDITURES:</b>		
ADMINISTRATION	1,986,311	1,871,653
PRO SHOP	1,066,292	1,008,877
GOLF COURSE	3,143,698	2,940,392
RESTAURANT	2,005,574	1,829,027
COMMON AREAS	352,341	359,064
TENNIS & BOCCE	104,117	61,655
POOL	36,785	30,300
FACILITY MAINTENANCE	629,084	478,220
<b>TOTAL EXPENDITURES</b>	<b>9,324,200</b>	<b>8,579,188</b>
<b>EXCESS (DEFICIT) REVENUES OVER EXPENDITURES BEFORE DEPRECIATION</b>	<b>(30,878)</b>	<b>(91,226)</b>
INTEREST EARNED ON RESERVES	35,822	21,545
DEBT INTEREST EXPENSE PAID BY CAPITAL IMPROVEMENT FUND	(126,265)	(141,798)
LEASE OF GOLF CARTS - PAID BY THE SALE PROCEEDS OF THE GOLF CARTS	(44,790)	(121,763)
DEPRECIATION EXPENSE	(1,855,363)	(1,767,795)
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	(2,021,474)	(2,101,037)
<b>CASH AVAILABLE FROM OPERATIONS</b>	<b>(30,878)</b>	<b>(91,226)</b>
CONTRIBUTIONS FROM OPERATING CONTINGENCY RESERVE	93,100	93,100
MEMBER CAPITAL CONTRIBUTIONS	1,899,240	1,768,900
<b>NET SOURCES OF CASH</b>	<b>1,961,462</b>	<b>1,770,774</b>
OTHER USES OF CASH		
NEW CAPITAL ITEMS	(58,395)	-
REPAIR & REPLACEMENT CAPITAL RESERVE CONTRIBUTION	(1,154,440)	(1,079,960)
CAPITAL IMPROVEMENT FUND RESERVE CONTRIBUTION	(744,800)	(688,940)
<b>NET EXCESS (DEFICIT) OF CASH SOURCES &amp; USES</b>	<b>3,828</b>	<b>1,874</b>

<b>PER MEMBER:</b>			
(931 Members)	DUES/MAINTENANCE FEES	5,880	5,520
	CAPITAL CONTRIBUTION TO REPAIR & REPLACEMENT FUND	1,240	1,160
	CAPITAL CONTRIBUTION TO CAPITAL IMPROVEMENT FUND	800	740
		<b>7,920</b>	<b>7,420</b>

**FOXFIRE COMMUNITY ASSOCIATION OF COLLIER COUNTY, INC.**  
**PROPOSED FIXED ASSET PURCHASE BUDGET**  
**OCTOBER 1, 2024 - SEPTEMBER 30, 2025**

	<u>NEW CAPITAL</u> <u>ITEMS</u>	<u>REPLACEMENTS</u>
<b><u>ADMINISTRATION</u></b>		
FOXFIRE WEBSITE UPGRADE	\$ -	\$ 7,500
	<u>-</u>	<u>7,500</u>
<b><u>PROSHOP</u></b>		
RANGE PICKER	-	25,000
BAG STANDS	-	3,530
ICE & WATER MACHINE (6 Red)	-	7,500
	<u>-</u>	<u>36,030</u>
<b><u>GOLF COURSE</u></b>		
2037-TORO TRIPLEX GREENS	-	50,203
2038-TORO TEE	-	42,459
2053-TORO GREENS VERTICT	-	40,866
4004-TORO FAIRWAY	-	88,017
5153-J.D. PRO GATOR 4X4	-	47,072
7012-AGRIMETAL AERATOR	-	13,985
7016-SALSCO ROLLER	-	25,078
7017-SALSCO ROLLER	-	25,078
7026-BUFFALO MEGABLOWER	-	11,528
7040-GREENS GROOMER	-	4,845
7226-HARPER VACUUM	-	57,588
7320-DAKOTA 440 TURF TEND	-	47,282
TABLE LIFT	8,012	-
7314-DAKOTA TOP DRESSER	-	23,317
4017-JD ROTARY X LAKES	-	56,321
CIF - BULKHEADS (2 BLUE, 8 BLUE, 5 SILVER*) REBUILD 1 BLUE GREEN	250,000	-
	<u>258,012</u>	<u>533,639</u>
<b><u>RESTAURANT</u></b>		
WALK-IN-FREEZER	33,778	
SOFT SERVE ICE CREAM MACHINE		29,255
VULCAN NATURAL GAS 90-100LB 2-UNIT FLOOR FRYER SYSTEM	16,604	
	<u>50,382</u>	<u>29,255</u>
<b><u>TENNIS, POOL &amp; FACILITY MANAGEMENT</u></b>		
POOL HEATERS	-	12,000
	<u>-</u>	<u>12,000</u>
<b>TOTAL BY TYPE</b>	<u>\$ 308,395</u>	<u>\$ 618,425</u>
<b>GRAND TOTAL</b>		<u><u>\$ 926,819</u></u>



**FOXFIRE GOLF & COUNTRY CLUB  
GOLF COURSE FEE SCHEDULE**

**Effective October 1, 2024 through September 30, 2025**

**Owner Maintenance Fee: \$5,880.00 per year (\$1,470 billed quarterly)**

**Capital Repair & Replacement Fund: \$1,240.00 per year (\$310 billed quarterly)**

**Capital Improvement Fund: \$800.00 per year (\$200 billed quarterly)**

**Annual Tenant Green Fee: \$2,150.00 per year *(Non-Refundable)***

**Full Rights Tenant Transfer Fee: \$750.00 *(Non-Refundable)***

**Social Rights Tenant Transfer Fee: \$500.00 *(Non-Refundable)***

<b>Type of Fee (plus tax)</b>	<b>Off-Season <u>May 1 – Oct 31</u></b>	<b>Mid-Season <u>Nov 1 – Dec 31</u></b>	<b>In-Season <u>Jan 1 – Apr 30</u></b>
<b><u>Green Fee for 18 Holes</u></b>			
Tenants	\$47.00	\$59.50	\$73.00
Guests	\$53.00	\$66.50	\$106.00
Green Card Guests	\$26.50	\$33.25	\$53.00
<b><u>Green Fee for 9 Holes</u></b>			
Tenants	\$23.50	\$29.75	\$36.50
Guests	\$26.50	\$33.25	\$53.00
Green Card Guests	\$13.35	\$16.75	\$26.50
<b><u>Cart Fee</u></b>			
9 holes	\$14.25	\$14.25	\$14.25
18 holes	\$28.50	\$28.50	\$28.50

**Club Storage**

**Annual - \$135.00    3~Months - \$90.00    Monthly - \$45.00    Weekly - \$20.00**

**Club Rentals ~ Daily - \$40.00**

**Reciprocal Members and Guests from 5/1 – 10/31 (plus tax)**

Members: 9 holes - \$29.75    18 holes - \$59.50

Guests: 9 holes - \$43.10    18 holes - \$86.00

**THE FOLLOWING FEES ARE NON- REFUNDABLE**

**Trail Fee (billed 10/1 – 9/30): Annual - \$2,060.00 plus tax (or 10/1, 11/1, 12/1)**

**Cart Lease Program (billed 1/1 & 5/1): Annual - \$2,970.00 plus tax**

**Handicap (billed 7/1 – 6/30): Annual - \$42.00/person**

**Private Lessons**

**Head Golf Professional, Stephen Richardson/Assistant Professionals:**

**30 Minutes - \$40.00**

**60 Minutes - \$80.00**

**Private Lessons Package - 5 Lessons for the price of 4 Lessons**

**Clinic: \$20.00 per person**



## **Foxfire Golf and Country Club Rules and Regulations**

### **HOUSE RULES**

The following Rules and Regulations have been adopted and will be administered by management and the Foxfire Community Association Board of Directors. The House Rules are designed to protect the rights and privileges of the members, to protect Club property, and to ensure the mutual enjoyment of the Club by ALL members and their guests.

The obligation of enforcing these rules is placed primarily in the hands of a carefully selected and trained staff whose principal responsibilities are to afford members all the courtesies, comforts, and services to which they are entitled as members of Foxfire Community Association.

On a few occasions, when individuals violate the stated rules, it is the responsibility of the Rules Committee and the Board of Directors to review such cases and determine if disciplinary action is necessary. It is the duty of the membership to know its rules and to cooperate with the Officers, Directors, and Staff in their enforcement.

1. **MEMBER** - A Foxfire homeowner, his (or her) spouse, and all unmarried children under 25 years of age living with their parents, are entitled to all privileges of the Clubhouse and common grounds.

2. **TENANT** - An individual and/or spouse who resides at an owner's unit under a lease agreement may use the common areas and facilities under rules established by the Board of Directors, provided the owner waives his use in writing and a processing fee has been paid to Foxfire Community Association.

3. **LEASING** - The minimum leasing term for Living Units shall be thirty (30) days. This minimum leasing term shall prevail over any Neighborhood Association Governing Document that is less restrictive. Neighborhood Association Governing Documents may provide for a minimum leasing term that is more restrictive than the minimum thirty (30) days provided for herein.

4. **GUEST** - An individual who is the guest of a member or tenant may use the Clubhouse facilities under rules established by the Board of Directors.

5. **CONDUCT** - Members, tenants and guests shall at all times conduct themselves to conform with established standards of behavior or manners. The General Manager may deny service when it is in the best interest of the club and may refer the violation of club rules to the Rules Committee and the Board of Directors for suspension of club privileges.

6. Members, tenants, and guests are to be respectful of club employees. No one, at any time, is permitted to reprimand an employee. Any complaint regarding service - be it slow, unsatisfactory, improper - should be reported immediately to management. Other serious complaints, such as lack of courtesy or inattention to duty, should be made in writing to the General Manager.

7. **CLUBHOUSE DRESS CODE** - Members, tenants and guests shall wear proper attire within the Club.

8. **SMOKING POLICY** - Smoking is not permitted in the Clubhouse or on the west side of the Grille Room Patio. All forms of smoking, including electronic cigarettes, are prohibited in these areas.

9. Gambling is not permitted in the Clubhouse, in accordance with State Liquor Regulations.
10. Subscriptions, petitions, or notices not concerning Club affairs shall not be distributed or posted in the Clubhouse without the approval of the General Manager.
11. Animals are not permitted in the Clubhouse, in the pool, or on the tennis courts, golf course, or any common property of the Association.
12. Parents are responsible for the conduct of their children at all times. Children under the age of 18 are not permitted in the Foxfire Grille Room unless accompanied by an adult.
13. The cost of replacing any Club property broken, damaged or removed by a member, tenant, guest, or any member of their families, shall be charged to the member or tenant concerned. Per our documents, the member is ultimately responsible for any unpaid debts owed by the tenant to the Foxfire Community Association.
14. The parking areas are marked in a manner which permits maximum use with a minimum of inconvenience. Anyone who parks improperly will be warned, but repeated infractions will result in the removal of the offending vehicle at the owner's expense.
15. All decorations for private parties, other than table centerpieces, etc., must have the approval of the Food & Beverage Director.
16. No food or beverages shall be brought into the Club, or consumed on Club premises, unless purchased from the Club.
17. No employee of the Club may be sent from the premises on any personal errand without prior permission of the General Manager.
18. No member, tenant or guest shall interfere with the management of the Club.
19. All non-sanctioned Club events must be approved by the General Manager.
20. Club staff has a responsibility when serving alcoholic beverages, not only to its members, but to the liquor laws of the State of Florida. If and when it may be necessary to limit the number of drinks served or to deny service to anyone, we trust that you will understand the responsibilities borne by the staff in the performance of their assigned duties.
21. The restaurant kitchen is off-limits to members unless accompanied by a management representative.

#### **CLUBHOUSE DRESS CODE POLICY**

All members and guests are requested to dress appropriately and in good taste. The Club reserves the right to require any member or guest to change any article of clothing that does not comply with the dress code. Children are required to follow the same dress code as adults.

## **Dining Room, Grill Room**

### **Always Permitted or Required**

- Men's shirts must have collars and be tucked in, except for Hawaiian/Untuckit style shirts (shirts made to be worn untucked).
- Mock & Turtleneck shirts are permitted.
- The ladies' attire should be Country Club appropriate.
- Members may wear appropriate and tasteful colored denim trousers (no blue Jeans).

### **Never Permitted**

- T-shirts, tank tops, and fitness attire are not permitted unless under a collared top/jacket.
- Cargo shorts/pants, bathing suits, cut-offs, bare midriffs, and any clothing that shows signs of worn or frayed fabric, tears, holes or rips are not permitted.
- Men may only wear hats inside the Clubhouse when checking in at the Proshop. Hats must always face forward.

## **Patio**

### **Always Permitted or Required**

- Appropriate sports attire is required for tennis, bocce, and golf.
- Members may wear appropriate and tasteful colored denim trousers (no blue Jeans).
- Collarless sports shirts are permitted but must have sleeves.
- Hats must always face forward.

### **Never Permitted**

- Bathing suits, cut-offs, bare midriffs. Any clothing that shows signs of worn or frayed fabric, tears, holes, or rips are not permitted.
- No tee-shirts with graphics, No muscle shirts (men's sleeveless shirts)

## **Terrace (Self-Service Area)**

The lower-level seating/dining areas may be utilized by members and guests wearing attire approved for your specific sport as outlined as part of this policy.

### **Always Permitted or Required**

- Appropriate sports attire.
- Members may wear appropriate and tasteful colored denim trousers (no blue Jeans).
- T-Shirts are permitted but must have sleeves.
- Bathing suits with cover-ups.
- Hats must always face forward.

### **Never Permitted**

- Bathing suits, cut-offs, bare midriffs. Any clothing that shows signs of worn or frayed fabric, tears, holes, or rips are not permitted.
- No muscle shirts (men's sleeveless shirts)

## **SPECIAL EVENTS**

Event dress codes are CASUAL, SMART CASUAL, COUNTRY CLUB CASUAL and CASUALLY



ELEGANT depending upon the event. All event communications/flyers will include the specific dress code for that event.

**Casual:**

M: Appropriate sportswear for the event (e.g., golf, tennis, bocce) worn as intended by the sport

W: Appropriate sportswear for the event (e.g., golf, tennis, bocce) worn as intended by the sport

**Smart Casual:**

M: Collared shirt, mock turtleneck (not T-Shirt), long pants or dress shorts and appropriate shoes

W: Long pants, capris, dress or skirt with appropriate shoes. Colored Denim is allowed.

**Country Club Casual:**

M: Collared shirt, mock turtleneck (not T-Shirt), long pants and appropriate shoes

W: Long pants, capris, dress or skirt with appropriate shoes. Colored Denim is allowed.

**Casually Elegant (Evening Attire):**

M: Sports jacket, collared shirt, mock turtleneck (not T-Shirt), long pants and appropriate shoes

W: Dresses, skirts, dress pants and capris with elegant tops and or tunics and appropriate shoes

**COMPLIANCE OF DRESS CODE**

Our dress code applies to all areas of our facility. Inappropriate attire will be addressed by Cart Barn staff, Pro Shop Staff and Food and Beverage Staff. All staff members have been versed in our updated policy. Any member or guest not in compliance with our dress code will be given the opportunity to go home and change or purchase an item of clothing from the Pro Shop if applicable. Our updated dress code will be included in the tenant package. A signature will be required that they acknowledge and will comply with our current dress code. Any inappropriate behavior exhibited towards members of staff who are doing their job in enforcing our dress code will not be tolerated and will be swiftly dealt with.

All Dress Code related interactions between staff and members will be documented. Any verbal instruction given by staff will require an Incident Report and be filed with administration. Second Offence will trigger a letter from the GM reminding member of the Dress Code. A third offence will be escalated to the Rules Committee for action.

**Juniors**

18 and older: same as above

17 and younger: Age-appropriate golf attire, not revealing any undergarments.

Inappropriate attire will be addressed at the latest on the first tee. If the golfer is not abiding by the dress code, he/she will be given the opportunity to purchase something from the Pro shop or change into appropriate attire.

Members and Tenants should make sure visiting family and friends abide by the dress code. Foxfire's Head Pro and the professional staff will handle compliance and complaints.

## **CELL PHONE POLICY**

The following rules regarding the use of cell phones shall apply in the entire Clubhouse, Golf Course, Tennis Courts and Swimming Pool. A member or guest is asked to place his/her cell phone on vibrate or turn it off. If receiving a call, individuals should leave the area so as not to disturb others around them. Please be considerate of others and your surroundings whenever making a call from your phone except in an emergency such as a fire or medical emergency.

## **NON-GOLF RELATED REGULATIONS**

1. Residents must follow these guidelines when fishing, walking, jogging, or bicycling on the golf course cart paths:

A. Residents may fish where permitted and may walk, jog or ride bicycles on the golf course cart paths before 7:00 AM, and after 6:00 PM except during daylight savings time when the evening time is 7:00 PM.

B. Legitimate golfers always have the right-of-way any time they are on the course provided they have registered with the Pro Shop or Cart Barn. Walkers, joggers, bicyclists, and fishermen must give way to allow play to go unhindered. The Association will bear no liability for injury resulting from noncompliance with this rule.

C. Fishing is restricted to residents and their guests and is not allowed from the side of the pond that abuts the golf course.

D. Our fishing policy is catch and release. Fish caught in our lakes must not be kept under any circumstances.

E. Children under 12 years of age must be accompanied by an adult when riding a bicycle, walking on the course, fishing in the ponds or swimming in the Master Association pool.

2. Ball hawking is not allowed on the golf course.

3. Alcoholic beverages may not be brought onto the Club property for consumption unless purchased from the club under liquor license number 21-00644.

4. Members are reminded not to leave golf bags or personal belongings unattended on Club property. The Club is not responsible for lost or stolen property.

## **BILLING AND PAYMENT POLICY**

1. All members and annual tenants are assigned a house charge account and will sign for all transactions at Foxfire. Cash transactions are not permitted.

2. All member statements are mailed or emailed on the first business day following the last day of the month being billed.

3. All payments are due on the first day of the month and past due after the last day of the month following the billing date on the statement. This applies to all fees and charges.

4. All payments received at the Administration Office after the last day of the month following the billing date are considered past due. This applies to all payments in person or payments received by mail regardless of the postmark. This also applies if the last day of the month falls on a weekend, a national holiday or if the Administration Office is closed for any reason.

5. This payment schedule allows ample time for all members to meet their obligations to the Association including mail time to and from the Association offices.

6. All past due accounts (billing, assessments, obligations) will, in keeping with the documents of the Association, be charged interest at the maximum rate of 1-1/2% per month (18% annually) on the unpaid balance from the date of delinquency.

7. Payment of the monthly statement must be by check or direct withdrawal. We do not accept credit cards. Information on the direct withdrawal method of paying the monthly statement is available in the Administration Office.

### **SWEEPS POLICY**

1. Sweeps is a program used to track winnings from tournaments, association play, bingo and trivia. Each sweeps account corresponds to your member number, and they are updated on a daily basis.

2. Sweeps can only be used for the purchase of golf merchandise or food and beverage. The Pro Shop staff will ask if you want to use sweeps for your purchase. In the restaurant, **you must sign your receipt and then write "sweeps"** on it in order to use sweeps for that purchase. Sweeps must be used at the time of the transaction.

3. Foxfire members do not have to use the sweeps within any certain time limit. Sweeps balances will remain until the unit is sold.

4. Sweeps CANNOT be used to pay your monthly statement. NO winnings will be paid out to anyone by check or cash for any balance that is left in a sweeps account. NO sweeps balance can be transferred to another member's sweeps account.

### **DELEGATION OF CLUB PRIVILEGES**

1. Privileges are assigned to one individual tenant and their spouse or significant other. Those individuals are entitled to the privileges of Foxfire during the period specified on the Transfer Form.

2. The member and tenant can decide upon how the privileges can be transferred. With a Full Rights Transfer, all member rights to using the golf course are rescinded and transferred to the tenant who would pay a reduced fee for playing golf. With a Social Rights Transfer, the member retains their rights to use the golf course and the tenant is permitted access to all Club Common Areas, excluding use of the golf course at any time.

3. The individuals must be renting and residing in the unit that is delegated.

4. A Transfer Form must be signed by the owner and tenant before the delegation will be processed and the individual is allowed to use the facilities. Additionally, the Neighborhood

Association, where the tenant will reside and a representative of the Foxfire Master Association, must approve the Transfer Form before any transponder, ID cards or final delegations are issued. NO AGENT SIGNATURES ARE PERMITTED.

5. Any delegation processed by Foxfire Community Association which is not in accordance with the policies outlined above will be rescinded immediately. In addition, a fee equal to the current guest fee will be charged to the owner of the unit involved for each round of golf played at Foxfire under the illegal delegation.

6. A Transfer Form involving individuals or real estate agencies who have been found to have been associated with illegal delegation may not be processed by the Foxfire Community Association.

### **MEMBERSHIP CARDS**

Each eligible member of the family shall be issued a membership card. Members and tenants must carry their cards while on the premises. Members or tenants shall not lend or give their cards to others for any reason. Violation may result in suspension of privileges. Loss of the card should be reported immediately to the General Manager, at which time a new card will be issued for a fee.

### **“GREEN CARDS” (Owners and Annual Tenants only)**

Owners and Annual Tenants (people who rent for at least one year at a time) may request a Green Card from the Administration Office which will entitle visiting relatives (children, parents, siblings, grandchildren, and spouses of the previously mentioned) privileges of the club. They will pay half the guest fee to play golf plus any other applicable charges.



## FOXFIRE COMMUNITY ASSOCIATION, INC.

### **BILLING AND PAYMENT POLICY**

All members and annual tenants are assigned a house charge account and will sign for all transactions at Foxfire. Cash transactions are not permitted.

All member statements are mailed/emailed on the first business day following the last day of the month being billed.

All payments are due on the first day of the month and past due after the last day of the month following the billing date on the statement. This applies to all fees and charges.

All payments received at the Association offices after the last day of the month following the billing date are considered past due. This applies to all payments in person or payments received by mail regardless of the postmark. This also applies if the last day of the month falls on a weekend, a national holiday or the Association office is closed for any reason.

This payment schedule allows ample time for all members to pay their obligations to the Association including mail time to and from the Association offices.

All past due accounts (billing, assessments, obligations) will, in keeping with the documents of the Association, be charged interest at the maximum rate of 1-112% per month (18% annually) on the unpaid balance from the date of delinquency.

For Payment of the monthly statement, Members have the following options,

1. Online Credit or Debit Card Payment: Please log in to Foxfire Golf & Country Club website to make an online credit or debit card payment.

\*\* Please note that a 3% convenience fee will be charged to members or tenants who use a credit card to make online payments. The 3% convenience fee is collected by the credit card processing company, not Foxfire Golf & Country Club.

2. Online Bank Payment: Please log in to Foxfire Golf & Country Club website to make an online bank payment, which is due by the month. There is no fee for the Online Bank Payment option.

3. Check Payment: Please make checks payable to Foxfire Golf & Country Club. Check payments are due by the end of the month. There is no fee for the Check Payment option.

4. Cash Payment: Cash payments are due by the end of the month. There is no fee for the Cash Payment option.

5. Automatic ACH Payment: Please fill out the attached ACH Authorization form. Bank drafts occur on the 20th of the month. There is no fee for the Automatic ACH Payment option.

## **SWEEPS POLICY**

Sweeps is a program used to track winnings from tournaments, association play, bingo and trivia. Each sweeps account corresponds to your member number and they are updated on a daily basis.

Sweeps can only be used for the purchase of golf merchandise or food and beverage. The Pro Shop staff will ask if you want to use sweeps for your purchase. In the restaurant, you must sign your ticket and then write "sweeps" on it in order to use sweeps for that purchase. Sweeps must be used at the time of the transaction.

Foxfire members do not have to use the sweeps within any certain time limit. Sweeps balances will remain until the unit is sold.

Sweeps CANNOT be used to pay your monthly statement. NO winnings will be paid out to anyone by check or cash for any balance that is left in a sweeps account. NO sweeps balance can be transferred to another member's sweeps account.



## FOXFIRE GOLF & COUNTRY CLUB

1030 KINGS WAY, NAPLES FLORIDA 34104

(239) 643-3139 | (239) 643-6282

### **INSTRUCTIONS FOR COMPLETING FOXFIRE TRANSFER FORM**

1. Tenant and/or Member can secure a blank Transfer Form from either the Foxfire website or the Association Main Office. The following information is important.
2. The lease term shall be a minimum of 30 calendar days as directed in Foxfire covenants. The maximum lease term shall be 365 days and can be renewed upon completion of an updated Transfer Form.
3. Tenant and Member must fully complete Page #1 of the Transfer Application. Enter "N/A" if the individual line does not apply.
4. An acknowledging check mark on Page #2 is required to designate the delegation of the owner's rights. Choices are Full Rights at \$750 (**Non-Refundable**) or alternatively \$500 (**Non-Refundable**) for Social Rights. One of these two options must be chosen. Applicable fees will be charges to the Member's account at the time the Transfer Form is approved and executed.
5. The completed Transfer Form must be signed by the Member and Tenant on Page #3 indicating their approval of the Neighborhood and Master Association rules and regulations. If a realtor is involved in this transaction, they must also sign on Page #3 acknowledging their responsibilities.
6. The completed and signed Transfer Form is then forwarded to:
  - a. The Neighborhood Association Board where the Member resides. The respective Neighborhood Association will provide to their members the proper address for routing of the completed Transfer Forms.
  - b. Directly to the Master Association Office if the Member is renting a single-family home within Foxfire.
7. The Neighborhood Association must send any Transfer Form they have approved to the Foxfire Main Office as quickly as possible. The Neighborhood Association must also forward copies of their approved transfer and their Neighborhood Rules and Regulations to the new tenant. Getting the documentation to the Main Office promptly will help in expediting the transfer. If the transfer application is not approved, they are required to notify the requesting Tenant.
8. Any transfer delegation processed by Foxfire not in accordance with the policies outlined above will be rescinded immediately. If the Tenant application is approved by the Neighborhood Association and the Foxfire Master Association, the Tenant may take up residence in the Member's unit. The Tenant will be issued the residence authorizations and a transponder from the Master Association at its offices. The Master Association will also provide to the Tenant a copy of the Foxfire Master Association Rules and Regulations.
9. The failure of the Tenant or the Member to properly complete the Transfer Form Application in a timely manner, could result in unnecessary delays in the processing of the Transfer Application.

TRANSFER OF MEMBER PRIVILEGES TO FOXFIRE CLUB COMMON AREAS

Member and Property Information

Member Name: \_\_\_\_\_ Member #: \_\_\_\_\_

Property Address: \_\_\_\_\_ Unit#: \_\_\_\_\_

Member Telephone Number: \_\_\_\_\_ Lease Term: From \_\_\_/\_\_\_/\_\_\_  
\_\_\_\_\_ To \_\_\_/\_\_\_/\_\_\_ (Minimum of 30 calendar days)

Tenant Information

\_\_\_\_\_  
TENANT NUMBER – PROVIDED BY ADMIN.

**PLEASE PRINT CLEARLY**

Tenant Name: \_\_\_\_\_ Cell # \_\_\_\_\_

Spouse/Partner Name: \_\_\_\_\_ Cell # \_\_\_\_\_

Tenant Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Tenant Email: \_\_\_\_\_

Spouse Email: \_\_\_\_\_

Names of children under 25 residing during tenancy (indicate below):

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

These vehicles will be parked on Foxfire property:

Make: \_\_\_\_\_ Model: \_\_\_\_\_ License Plate#: \_\_\_\_\_ State: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ License Plate#: \_\_\_\_\_ State: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**Foxfire Office Use Only**

Billing: \_\_\_\_\_

Golf Shop: \_\_\_\_\_

CSG Profile:

Yes \_\_\_\_\_ No \_\_\_\_\_

ID Cards:

Yes \_\_\_\_\_ No \_\_\_\_\_

Tenant's GHIN #: (If applicable) \_\_\_\_\_

Spouse's GHIN #: (If applicable) \_\_\_\_\_



As used in this document, "Member" means the owner(s) of the Unit; "Unit" means the property described above; "Tenant" means not only the person signing this document in that capacity, but all persons using or occupying the Unit during the term set forth above. "Tenant" shall not include, however, any child of Member under 25 years of age, nor any social guest of Member, who use the Unit without payment for rent or anything of value to Member. Social guests are not permitted to use any Foxfire Common Areas unless accompanied by Member.

In accordance with Section 2.7 of the Foxfire By-Laws and Section 7.2 of the Foxfire Master Declaration of Covenants, and upon payment of the Required Fees set forth below, Member hereby delegates to Tenant the following privilege to use the Foxfire Club Common Areas for the term of the lease set forth above, in accordance with all Foxfire rules and regulations:

\_\_\_ Full Rights: Member relinquishes all rights to use the Foxfire Club Common Areas for the term of the lease set forth above. This precludes Member from enjoying any Foxfire Club Common Areas for the lease term.

\_\_\_ Social Rights: Member retains all rights to use the Foxfire Club Common Areas during the term of the lease set forth above. Tenants are permitted access to any Foxfire Club Common Areas except the golf course.

Transfer fees, full or social, will be applied during the corresponding fiscal year. The fees for fiscal year 2023–24 (October 1, 2023 – September 30, 2024) are the following:

REQUIRED LEASE AND TRANSFER FEES (Non-Refundable)

<u>Full Rights</u>	<u>Social Rights</u>
\$750.00	\$500.00

**Applicable fees will be charged to the member's account and are non-refundable.**

**This completed form must be received by the Administration Office no less than 10 days prior to arrival.**

Member hereby acknowledges, affirms, and guarantees that they shall be responsible for the actions of the Tenant, including but not limited to guaranteeing payment of the debts and obligations owed to Foxfire by the Tenant. Tenant represents, warrants and agrees that it has leased the property shown above for the period shown; that Member has provided tenant with the Rules and Regulations of the Foxfire Community

Association and any applicable Sub-Association; that Tenant has read them, understands them, and agrees to abide by them; that Tenant will abide by the Member's transfer or retention of rights to the Club Common Areas as shown above; that Tenant has furnished the Sub-Association such additional information required by it and that during the period of this tenancy, all guests or invitees of Tenant shall be subject to the rules and regulations of the Foxfire Community Association and any applicable Sub-Association. Both Member and Tenant understand and agree that furnishing of any false or misleading information may result in the revocation of Member's privileges or of any of the privileges transferred hereunder, the termination of the tenancy described above, and/or the imposition of fines.

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If this tenancy was handled by or through a real estate broker or company, the undersigned realtor acknowledges that they have reviewed and explained the terms and conditions of this transfer document with the Tenant(s) and they agree to be bound thereby.

Name of Real Estate Company \_\_\_\_\_

Realtor Name \_\_\_\_\_ Signature: \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

The Lease and the delegation of Member's right to use the Club Common Areas to the Tenant for the term set forth above are approved, if applicable, by the Association Board and/or Property Management Company. Final approval by the Master Association.

NOTE: This agreement and transfer of privileges are not valid unless approvals are signed below.

Management Company **OR**  
Association Board Member Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Master Association Approval: \_\_\_\_\_ Date: \_\_\_\_\_

CONTINUE FOR TENANT CHARGES AND PAYMENT OPTION INFORMATION

**TENANT CHARGES**

The undersigned tenant(s) agree(s) that all charges at Foxfire Golf & Country Club facilities are governed by the following requirements, in addition to any other applicable provisions in the Foxfire Golf & Country Club governing documents.

Foxfire Golf & Country Club Payment Options:

1. *Online Credit or Debit Card Payment: Please log in to Foxfire Golf & Country Club website to make an online credit or debit card payment, which is due by the 20th of the month. Please note that a 3% convenience fee will be charged to tenants who use a credit card to make online payments. The 3% convenience fee is collected by the credit card processing company, not Foxfire Golf & Country Club. If the tenant fails to make payments for charges when due, Foxfire Golf & Country Club reserves the right to charge any such amounts due to Tenant's credit card. Tenant authorizes and agrees to such charges to Tenant's credit card and acknowledges that any such charge will also include a 3% convenience fee imposed by and payable to the credit card processing company. In the alternative, Tenant may settle charges without incurring a convenience fee by using any of the following alternative payment options.*
2. *Online Bank Payment: Please log in to Foxfire Golf & Country Club website to make an online bank payment, which is due by the 20th of the month. There is no fee for the Online Bank Payment option.*
3. *Check Payment: Please make checks payable to Foxfire Golf & Country Club. Check payments are due by the 20th of the month. There is no fee for the Check Payment option.*
4. *Cash Payment: Cash payments are due by the 20th of the month. There is no fee for the Cash Payment option.*
5. *Automatic ACH Payment: Please fill out the attached ACH Authorization form. Bank drafts occur on the 20th of the month. There is no fee for the Automatic ACH Payment option.*

Charges not paid by the 20<sup>th</sup> of the month shall bear interest at 18% per annum. In the event that charges are not timely paid, Foxfire Golf & Country Club has the right to seek a monetary judgement in the Twentieth Judicial Circuit for Collier County, Florida, along with an award of attorney's fees and costs, including those incurred on appeal, in a bankruptcy proceeding and the collection of a judgment obtained. Tenant consents to such venue and acknowledges that such court shall have exclusive jurisdiction to resolve any lawsuits, collections and disputes arising from this agreement or from tenant's tenancy at Foxfire.

If more than one tenant is renting a home or condominium unit in Foxfire Golf & Country Club, both are jointly and severally liable for all charges.

TENANT(S)

X \_\_\_\_\_

X \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Date: \_\_\_\_\_

Print Date: \_\_\_\_\_



**FOXFIRE COMMUNITY ASSOCIATION OF COLLIER COUNTY, INC.**

1030 KINGS WAY NAPLES FLORIDA 34104

(239) 643-3139 | FAX (239) 643-6282

**AUTHORIZATION AGREEMENT FOR AUTOMATIC DIRECT PAYMENT (ACH DEBITS)**

Foxfire Community Association of Collier County, Inc.

ID NO: 59-2427765

I hereby authorize FOXFIRE COMMUNITY ASSOCIATION, hereinafter called FOXFIRE, to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our) \_\_\_\_\_Checking \_\_\_\_\_Savings account (select one) indicated below and the depository named below, hereinafter called DEPOSITORY (BANK), to credit and/or debit the same to such account.

Depository Name:		Branch:	
City:		State & Zip	
Transit/ABA No:		Account No:	

This authority is to remain in full force and effect until FOXFIRE has received written notification from me (or either of us) of its termination in such time and in such manner as to afford FOXFIRE and DEPOSITORY a reasonable opportunity to act on it.

MEMBER(S) \_\_\_\_\_ MEMBER # \_\_\_\_\_

SIGNED \_\_\_\_\_ SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

**PLEASE ATTACH A VOIDED CHECK**

STAPLE YOUR VOIDED CHECK FOR A CHECKING ACCOUNT OR  
DEPOSIT SLIP FOR A SAVINGS ACCOUNT IN THIS BOX.

Failure to fill in all information requested on this form and/or failure to staple either a voided check or a savings deposit slip will prevent Foxfire's effort to process this request.



## CHAMPIONSHIP GOLF COURSE

Foxfire's 27-hole golf course, designed by renowned architect Arthur Hills, is on 385 pristine acres.

- The course has several natural "Preserves" intermingled with 18 lakes.
- ◆ Certified Audubon Sanctuary
- ◆ Member-Owned Golf Carts Permitted
- ◆ Thorguard Lightning Prediction System
- ◆ **USGA** Rules Govern All Play



## CONTACT INFORMATION

**Foxfire Community Association**  
1030 Kings Way Naples, FL 34104

Located in East Naples off Davis Boulevard  
Interstate 75, Exit 101

Foxfire is ten minutes from the Gulf beaches,  
seven minutes to downtown Naples, and  
has two nearby shopping centers.

Foxfire is about 45 minutes from Southwest  
Florida International Airport in Ft. Myers.

Telephone: (239) 643-3139

Pro Shop: (239) 643-2402

Restaurant: (239) 643-2977

Fax: (239) 643-6282

E-mail: [foxfire@foxfirecc.com](mailto:foxfire@foxfirecc.com)

Website: [foxfirecc.com](http://foxfirecc.com)

## HOURS:

### Administration

Monday - Friday: 8:30 a.m. - 5:00 p.m.

### Pro Shop

Open Daily

**In Season:** 7:00 a.m.- 5:00 p.m.

**Off Season:** 7:15 a.m.- 5:00 p.m.



# Welcome to

# Foxfire Golf & Country Club



*Established in 1984*

Foxfire Golf & Country Club is a gated, bundled community of condos, villas, verandas and single family homes with equity membership.

Foxfire has proven to be financially secure over the years and has an accomplished management team.



## GOLFING

Our Pro Shop staff includes a PGA Director of Golf, recently named *Southwest Florida Chapter PGA, Golf Professional of the Year*, a PGA Head Golf Professional and two Assistant Professionals.

The staff provides lessons and facilitates numerous activities and tournaments including:

- ▶ Men's & Women's 9 & 18 Hole Leagues
- ▶ Nine & Dine Events ▶ Play with the Pros
- ▶ Men's & Women's Interclubs
- ▶ Member/Guests ▶ President's Cup
- ▶ Club Championships
- ▶ Homeowner Association Tournaments
- ▶ Charity & Holiday Tournaments.

## TENNIS

Foxfire enjoys an active tennis schedule on three lighted Har-Tru courts. Our Tennis Professional provides lessons, clinics, tennis events and tournaments.

## SWIMMING

A large community swimming pool is located across from the Clubhouse. *Each of the Six Associations in Foxfire also offers swimming pools and tennis courts.*

## CLUBHOUSE DINING

Foxfire's spacious Clubhouse was completed in 2005. It includes a casual Grille Room, Banquet and Fine Dining facilities.

The Main Dining Room seats 300 and has a built-in dance floor and expansive window views of the golf course.



The Foxlair Grille Room/Lounge and outside dining terrace seat 140.

The Lounge also has five state-of-the-art televisions for sports viewing.



## AMENITIES

- Two Private Activity Rooms
  - Halfway House
  - Library
- State-of-the-Art Fitness Center
  - Wireless Internet



## ACTIVITIES & GAMES

- Arts & Crafts
- Bingo
- Book Club
- Bridge
- Dinner Shows
- Live Entertainment
- Mah Jongg
- Trivia
- Travel Club
- Themed Party Nights



### **Clarification about visitors residing in Member units in Foxfire**

In addition to the rental of units by a Member to tenant for monetary reasons, Members are allowed to provide access to their residence where a rental payment is not exchanged. Here are these various options and a brief explanation.

**Green cards** – This option pertains to residency by parents, siblings, sons & daughters of the Member and any grandchildren of the Member. It also includes spouses of those previously mentioned. It does not apply to friends or any relatives not identified in the previous sentence. This rule appears on Page #13 of the last issued Foxfire Directory. This group of people are entitled to the privileges of the Club, including the golf course at a reduced fee. Registration for this group occurs when the visitor secures the green card from the Foxfire office.

**Non-Relative guests visiting a member**, who are living in the unit when the Member is present, do not need to register with the Master Association. They are allowed to use Foxfire amenities when the Member is with them, provided that any charges they incur are processed thru the Member's account. Section 2.7 in the Foxfire By-Laws addresses and resolves any concerns about Non – Relative Guests. Further in (2.7 Section D) it states the Member must keep the Association advised of people “who normally reside” with the member and intend to use the Club Common Area. This requirement would not apply to short term visitors.







**Visitors residing in a member’s unit with their authorization for a limited period of time** - This is not a rental situation because no rental money has been exchanged. This group of visitors has no right or privilege to use any Foxfire facilities per our documents, so there is not a need to create a registration system for them. They also can't charge anything to a member's account. Basically, they are just staying in the unit and nothing more.

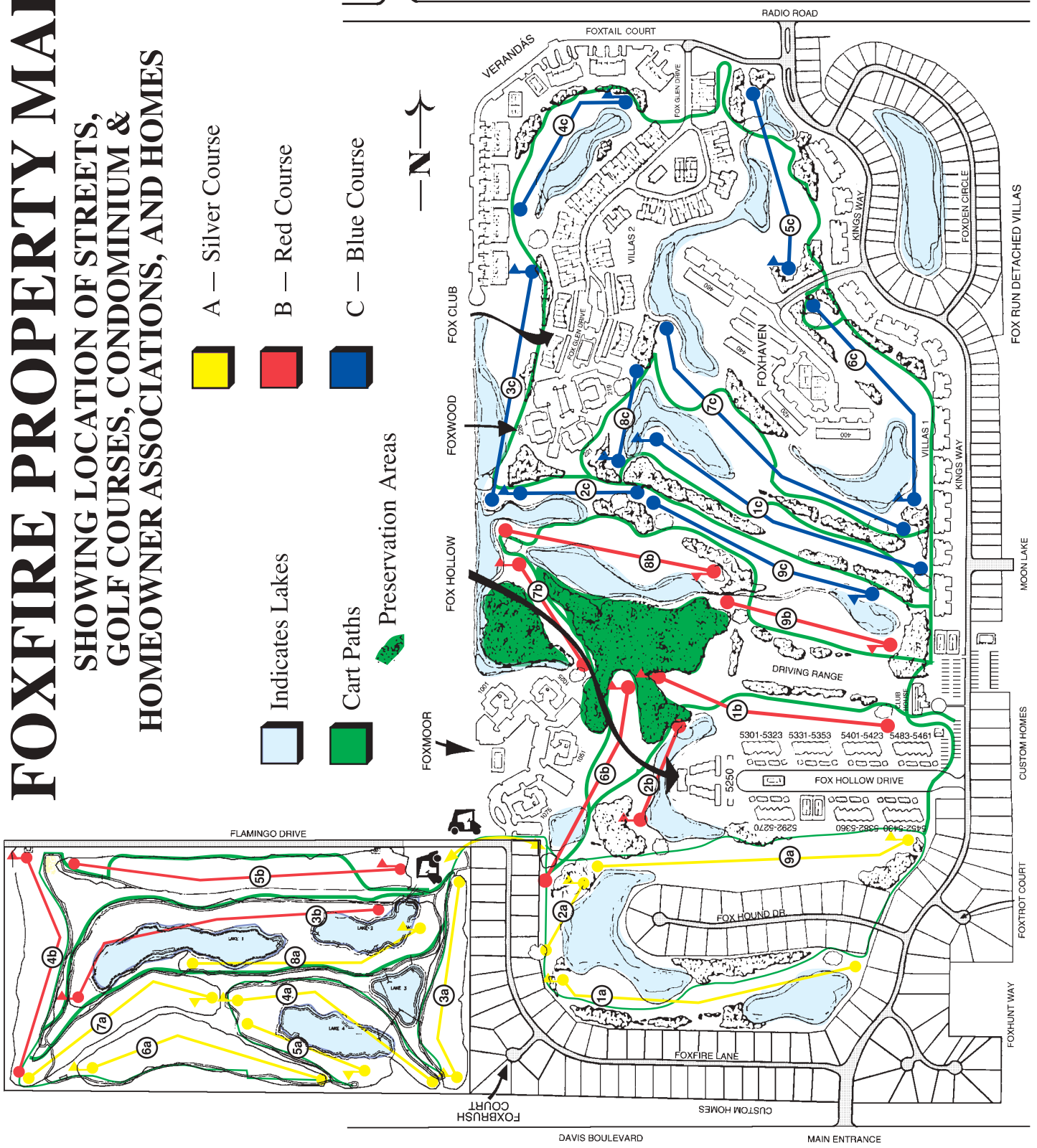
**Foxfire members who temporarily reside in another member’s unit** – Sometimes a Foxfire member needs to reside in another's member residence, a construction project is an example. Any Foxfire member temporarily residing in another Foxfire unit must notify the respective Neighborhood Association of their short-term residence and complete any documentation required by that Association. The member shall retain their usage rights and privileges from their own unit, so no transfer of privileges is required.

**Important Notice** - It should be noted that any attempt to classify a monetary renter of a Member's unit as a Green Card Holder, a visitor residing with the member or a visitor residing in a member's unit with authorization in an attempt to avoid the Transfer Fee Process is in direct violation of the Rules and Regulations of Foxfire. Members found to be in violation of these Foxfire Rules are subject to possible fines and suspensions as deemed appropriate by the Foxfire Rules Committee.

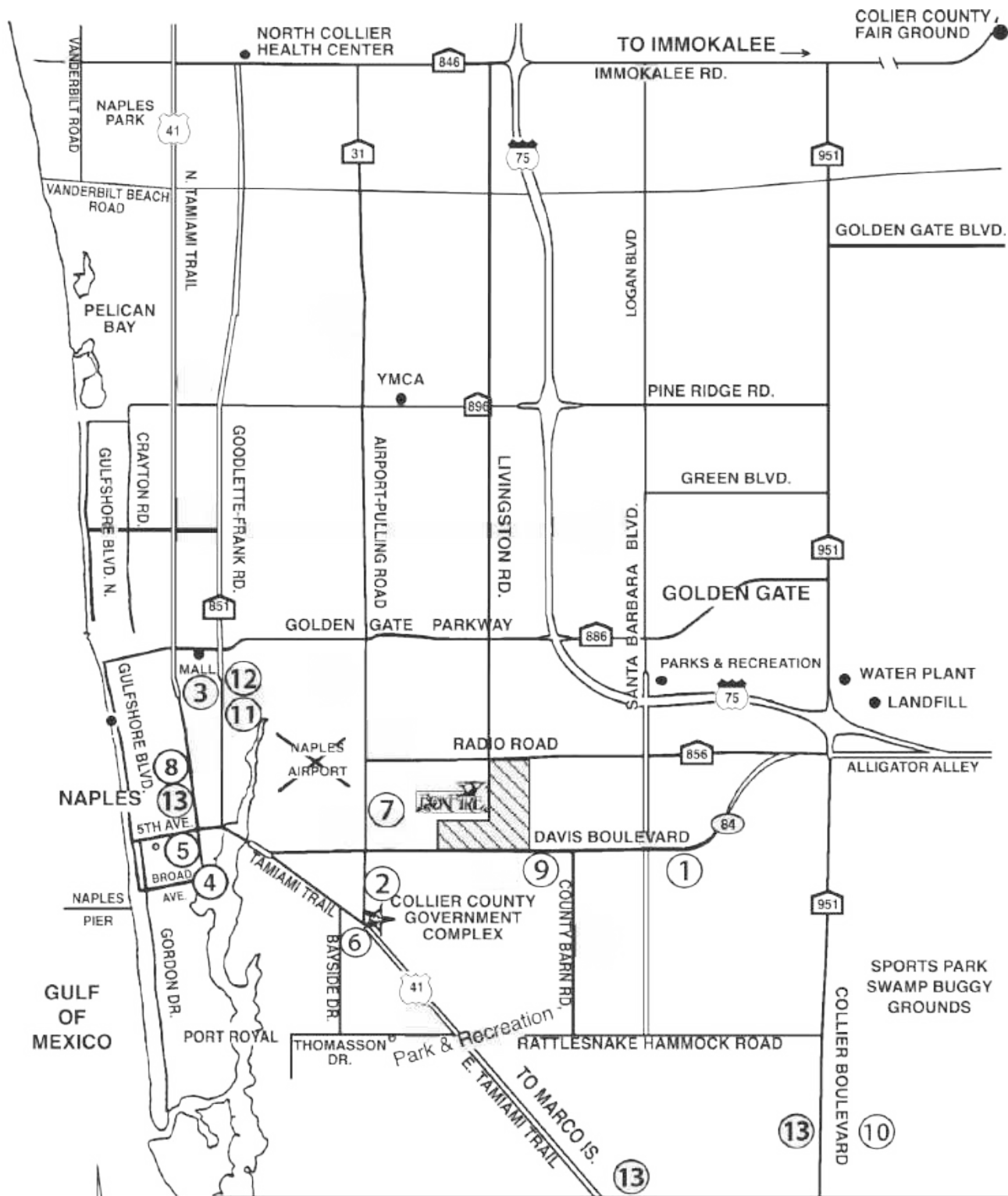
# FOXFIRE PROPERTY MAP

SHOWING LOCATION OF STREETS,  
GOLF COURSES, CONDOMINIUM &  
HOMEOWNER ASSOCIATIONS, AND HOMES

-  A — Silver Course
-  B — Red Course
-  C — Blue Course
-  Indicates Lakes
-  Cart Paths
-  Preservation Areas







LEGEND		
① Collier Animal Control 7610 Davis Blvd 597-4880	⑥ Social Security 3174 Tamiami Trail E. 592-9581	⑪ U.S Post Office - Main 1200 Goodlette Rd 435-2146
② Beach Stickers - Gov't. Center 3301 Tamiami Trail N. Bldg F 252-8999	⑦ Driver License Office 725 Airport Rd S. 434-4600	⑫ Naples Zoo 1590 Goodlette Rd N 262-5409
③ Chamber of Commerce 2390 Tamiami Trail N, Ste 210 262-6376	⑧ Naples Community Hospital- NCH 350 7th St. N. 436-5000	⑬ Collier County Libraries 650 Central Ave. 261-8208 8065 Lely Cultural 252-7542 8787 Tamiami Trail E. 775-5592
④ City Dock 880 12th Ave. S. 213-3070	⑨ EPN Urgent Care Ctr (clinic) 6400 Davis Blvd. 775-2300	
⑤ Naples City Hall 735 8th Street S. 434-5687	⑩ Physicians Regional Med Ctr (hospital) 8300 Collier Blvd. 354-6000	

SCALE  
0 1 Mi. 2 Mi.  
WESTERN COLLIER COUNTY  
RANGES 25E AND 26E

Prepared by Growth Planning Dept.

○ Beach Pass - Car Registration and Proof of Residency needed - Free

## **ARCHITECTURAL CONTROL**

The purpose of the Architectural Control by the Foxfire Community Association Board of Directors administered through the Architectural Review Committee (A.R.C.) is clearly defined in Section 4.1 of the Declaration of Covenants, Conditions and Restrictions.

### **DECLARATION**

4.1 General. Except for the Club Common Area facilities, and related improvements made by the Master Association, no building, structure or other improvements shall be erected or altered, nor shall any grading, excavation, landscaping, change of exterior color, or any work which in any way materially alters the exterior appearance of any Structure, Lot, Living Unit, or Neighborhood Common Area be performed without the prior written approval of the A.R.C. In obtaining said written approval, an Owner or any other person applying shall comply with all applicable requirements and procedures of this Master Declaration and the By-Laws of the Master Association. Prior to submission of any such request for approvals hereunder, any owner of a Lot or Living Unit governed by an N.C.A., shall first process their request/proposal through their respective N.C.A., and the recommendation of the respective N.C.A. shall be forwarded to the A.R.C. with the Members' request/proposal.

The intent of this section, among other things, is to retain a pleasing exterior appearance of all units in the community. It is a concept that all owners agreed to and expected to retain when they purchased in Foxfire.

Request forms are available in the Administration Office and online at [www.foxfirecc.com](http://www.foxfirecc.com).

## **PARKING OF RECREATIONAL VEHICLES WITHIN FOXFIRE**

In accordance with the Master Declaration of Covenants and Conditions and Restrictions for Foxfire, Section 3.17 (B) that states: "No boat, boat trailer, or other trailer of any kind, golf cart, camper, mobile home, pick-up truck or disabled vehicle shall be permitted to be parked or stored in Foxfire unless kept fully enclosed inside a structure, or in such other designated area specifically approved by the Board or its designees."

The Foxfire Board of Directors appoints the Foxfire General Manager as its designee to allow the following:

Upon obtaining written permission from the Neighborhood/Condo Association President (where applicable) and Foxfire Management and no more than two times per year:

Residents may park a trailer, travel trailer, camper, or recreational vehicle for a period of no longer than twelve hours for the purpose of loading or unloading.

Slides, pop-ups, and other extensions of RVs or trailers must remain in their "travel" position so as not to interfere with the safety of any pedestrian or vehicle or infringe on the ingress or egress of any street or walkway within the Foxfire community.

## **EXTERIOR COLOR POLICY**

The ARC and the Board of Directors of Foxfire Community Association have adopted a "chart of colors" which is available for use by homeowners and associations for use on the exterior of residential buildings. The "color chart" is available in the Foxfire Administration Office. Application for the use of any color not included on the Foxfire "color chart" will not be considered.

Homeowners and associations must submit an application to the ARC to paint residential buildings. The application must stipulate the “color chart” colors selected for use as body and trim and clearly define what areas will be colored as body and trim. After preliminary approval, please paint a color swatch on your building in preparation for final approval.

Any questions regarding this process should be directed to Keith Bailey, Chair of the ARC or to Mike Gavigan, Vice Chair of the ARC.

The ARC has engaged the services of a color consultant who may be available, upon request, to help in the selection of colors and in the definition of “body and trim”.

### **SIGN REGULATIONS WITHIN FOXFIRE SIGNAGE CONCERNING REAL ESTATE**

1. No sign shall exceed a total of 432 sq. in. (18” x 24”).
2. Signs may be displayed during the hours of 8:00 a.m. to 6:00 p.m. on Saturday and Sunday only.
3. Signs may only be displayed while the residence is “open for inspection to the public” and either the owner or licensed realtor is present.
4. Signs must PROMINENTLY display the words:
  - a) OPEN HOUSE or OPEN FOR INSPECTION
  - b) This sign is for placement on the property for sale and no other location.
5. One directional open house arrow sign may be placed at road intersections. However, such directional signs must ONLY say “OPEN HOUSE” with a directional arrow (→ or ←). These directional signs may not contain any other information.
6. Signs are NOT permitted in any window or to be shown from the inside of any residence.
7. Signs ARE NOT permitted on the golf course side of any residence.

### **ALL OTHER SIGNAGE**

No type of sign (other than real estate signs described above and security signs) is permitted in Foxfire. Sales of anything other than real estate may be held inside the home or garage but NO site signs will be permitted.

### **FOXFIRE HURRICANE PROTECTION DEVICES POLICY**

The Architectural Review Committee (ARC) with the approval of the Foxfire Board of Directors, has established the following policy regarding the installation and operation of Hurricane Protection Devices within Foxfire.

1. All installations must have approved ARC request forms prior to the commencement of work.
  - a.) If your living unit is a Condo, Veranda, or Villa, this request must first be approved by your Association President before forwarding to the ARC for final approval.
  - b.) If your living unit is a Single Family Home, the request should be sent directly to the ARC for approval.

2. Types of Hurricane Devices that will be considered for approval are:
  - a.) Hurricane impact windows, sliders, and doors
  - b.) Manual or power roll down shutters
  - c.) Accordion folding shutters
  - d.) Storm Panels, colored or clear laxon
  - e.) Bahama shutters (Single Family Homes only).
3. All installations must be done by licensed contractors with proper County permits for installation. All devices must meet or exceed Collier County Hurricane Protection Standards.
4. If your living unit is a Condo, Veranda or Villa, the requested device must be the same or similar for all units within the same building complex.
5. All devices must be an approved neutral color. A color sample will be required.
6. The normal Florida Hurricane season is from June 1 through November 30. It is strongly recommended that removable devices or roll down types not be put up or closed prior to June 1 and be removed or opened after November 30. We will allow some flexibility if the unit owner feels the need for additional security or privacy.
7. Exceptions are allowed during periods of hurricane watch or warnings when any reasonable type of protection is allowed, but must be removed within one week after the watch or warning is lifted.

### **COMMUNICATIONS**

Foxfire is fortunate to have Channels 195 & 196, in-house, closed circuit television channels with transmitting equipment on loan from Comcast Cable Co. It has developed into a timely communications vehicle for Foxfire.

Foxfire has a website ([www.foxfirecc.com](http://www.foxfirecc.com)) which you can access to get clubhouse and dining information (hours of operation, events, dress codes) and golf course (hours of operation, events, tee time requests). You can also get information about the tennis program (clinics and schedules), your Foxfire account information and much more. To log into the website, go to the website address above and click on "member login" in the upper right hand corner.

To log in for the first time, follow the instructions below to register for the website.

- Go to [www.foxfirecc.com](http://www.foxfirecc.com)
- Click on Member Registration
- Enter your member number (if you are the dependent, enter your member number followed by -01)
- Now enter your first name and last name - as it appears on your Foxfire account (please call the Administration office at 239-643-3139 if you need to verify how your names are listed in our system).
- Click Validate